

FEBRUARY 14, 2023
PROSPECT PARK, PA

The meeting of the Prospect Park Borough Council was held on February 14, 2023 at 7:30 p.m. President O'Connell called the meeting to order and led in saying the Pledge of Allegiance.

ROLL CALL

Members present were: Mayor Harris, Mrs. Shallet, Mr. O'Connell, Mr. Bradley and Mr. Sutphin. Mr. McBlain and Ms. Catania were also present. Mrs. Neill and Mr. Schreiber were absent.

MINUTES

President O'Connell entertained a motion to approve the minutes of January 10, 2023 Council Meeting. Mr. Stewart made the motion, seconded by Mr. Sutphin. All in favor motion carried.

SECRETARY'S REPORT - MRS. HURST

Mrs. Hurst read the Secretary's Report for the month of January 2023. Total deposits for the General Fund were \$807,038.19; Sewer Fund \$17,981.25; Liquid Fuels \$312.48 Escrow Fund \$0.00; Recycling Fund \$0.00. President O'Connell entertained a motion for approval of the Secretary's Report for January 2023. Mr. Bradley made the motion, seconded by Mr. Stewart. All in favor, motion carried.

President O'Connell turned the floor over to Mayor Harris. Mayor Harris called on Officer Nicholas Denton. Mayor Harris read a commendation to Officer Denton who went above and beyond the call of duty. Female students were approached by a driver while walking home from school. Through Officer Denton's investigation, the driver was located and arrested. Congratulations to Officer Denton for a job well done. President O'Connell congratulated Officer Denton.

President O'Connell recognized Mr. Sutphin who presented the following Christmas House Decorating Winners their awards: 1st precinct – Thomas and Judith Boyles, 505 Madison Avenue; 2nd precinct - David Rutherford, 522 11th Avenue (not present); 3rd precinct – William and Leanne Lyons, 808 11th Avenue (not present); 4th precinct – Richard and Patricia Heller, 813 14th Avenue (not present); 5th precinct – Joseph Gaffney, 655 13th Avenue (not present). Mr. Sutphin and Councilman O'Connell congratulated all the winners.

President O'Connell called a five minute recess. President O'Connell called the meeting back to order.

REPORT OF THE MAYOR HARRIS

Mayor Harris read a Proclamation Celebrating Black History Month.

Mayor Harris read the police report for the month of January 2023:

CALLS FOR SERVICE (911 CALLS AND SELF INITIATED).....	383
ARRESTS (arrests, citations, petitions, ordinance violations)	31
PARKING TICKETS.....	21
ABANDONED AUTOS.....	1
MOTOR VEHICLE CRASHES.....	22
MEDICAL EMERGENCIES.....	50
ASSIST OTHER LOCAL POLICE.....	27
ALARM CALLS.....	8

REPORT OF ENGINEER – LISA CATANIA

Chester Pike Corridor –Corridor study survey has been completed and results vetted to the Task Force. Delaware County Planning Department continues with the MAP Study for a corridor master plan. Revised street sign and pole estimate for \$50,000 grant awarded through Senator Kearney’s office. **Awaiting list of priorities and locations from each municipality for bidding.** TCDI grant for corridor safety was awarded. The Master Plan for the corridor has been completed and presented to stakeholders by the DCPD. **Working with TMA, Bergmann and DVRPC on the Multimodal Transportation Study.**

DELCO GreenWays – Phase 2 – The Borough received funding of 25% of the cost of work at the Morton Homestead in Phase 1 and the remainder, less \$10,000 from PECO Green Region Grant in Phase 2. Contracts were executed and returned to the County to proceed.

Mini PROS – Comprehensive Open Space and Recreation Plan contract documents have been received and should be executed and returned to the County for execution.

DELCORA – Received and provided drawings showing location of the tunnel and easements through Prospect Park Borough to the Borough office. Completed an easement plan as requested by the Solicitor through the Borough. No further action.

DCNR 2022 C2P2 Grant – Application for the Rehabilitation of Park Square Playgrounds was awarded in the amount of \$87,500 of the total \$175,000. Park Square Play Structure – Structure has been delivered. Met with DCNR. Contracts from the State will be forthcoming. Met with Council president and DCNR to discuss next steps. Specifications are completed. Bid documents are 90%. Currently going through plan checklist for submission to DCNR for

authorization to bid. Completed documentation for the COSTARS play equipment purchase. Solicitor certification is necessary for that form and for the public bid. Information has been sent to the Solicitor.

CDBG 2023 – Application for Morton Homestead Restoration was submitted under historical preservation.

Darby Creek Bridge – PennDOT consultant and staff met with PADOT to discuss status. Let date is estimated to be in fall 2022 and is dependent on Army Corps of Engineers Permit Approval. Signal plan has been signed. A TE 160 Resolution for signal revisions and location of the Welcome Sign has been submitted. No further action. Bid Let is 3/16/23.

Pedestrian signals – Signals have been ordered. Armour & Sons has advised materials are due to ship the first week of November. PADOT signal permit has been approved. Armour has completed work.

Morton Homestead – Met with representatives of DCPD, PAPHMC to discuss infrastructure needs for the property. Suggesting evaluation of structure for restoration under the CDBG program. This will require a public hearing. Will be meeting with Dale Frens to review scope for evaluation. Awaiting proposal.

Moore's Lake Play Equipment – Completed selection of new play equipment which will replace the existing play structure. Tot swings are also proposed. Two alternatives are attached. Cost ranges from \$28,432 to \$43,500.00. All are under Co-Stars contract 14E 22-249.

STORM/SANITARY ISSUES:

CDCA – I & I Study – Dukes Root Control has been awarded a contract to complete cleaning and video inspection on 2 areas of the Borough as part of a pilot program. CDCA has completed all manhole inspections. Dukes has completed all work and has submitted report for review by CDCA. Comments will be forthcoming.

2nd Avenue Sanitary Sewer - Results of the inspection are as follows: The Health Officer/Plumbing Inspector should verify grease trap operation at all commercial properties. Excessive grease was found at station 73 feet from Lincoln Avenue manhole; Pipe is constructed at minimal to no slope in the first section of line causing

issue with lateral backflow. Backflow preventers or reconstruction of the line is suggested; and Line is in excellent condition.

Root Control – Root balls within certain areas have been noted. I would request in joint consideration with Norwood Borough, consider Duke's Root Service for a project on Prospect Avenue, 7th Avenue between Prospect and Lafayette Avenue and Madison Avenue from Chester Pike to manhole in the rear yard at creek.

13th Street – Replacement of City Inlet – New City Inlet frame and cover will need to be ordered. Cost of work is estimated at \$6,000. Replacement with an M inlet box and frame is estimated at \$13,000.

Cleaver awaiting casting. Casting has been delayed due to manufacturer issues. Received and reviewed box submission for inlet.

SUBDIVISIONS AND LAND DEVELOPMENT:

Champion Investments – Land development to allow for additional parking at 9th & Lincoln 817-819 Lincoln Avenue has been received and reviewed. Extension was granted by Applicant.

Interboro School District – Met with officials concerning upcoming projects. Plan and supporting documents have been submitted. Review is completed.

PENNVEST Stormwater – 16th Ave. - Abbonizio is complete. Total Contract A is \$282,152.10. Contract B is substantially complete. Punch list items are outstanding and under negotiation. Reviewed proposal and returned to Solicitor.

PADEP has completed the final inspection of the work and has approved with no punchlist.

PECO Green Region 2019 – Morton Homestead Project was awarded \$10,000 in funding. Project will commence upon notice to proceed from the County GreenWays project.

ACTIONS:

County Aid 2023 Resolution and Application

REPORT OF PUBLIC SAFETY – MRS. SHALLET

Mrs. Shallet read the following Fire Company Report for January 2023: the fire company responded to 27 calls; 11 in town and 16 assists.

Paperwork for banking information for the State Grant was received. The grant is \$15,000 which is for a gear washer and an intake valve. The gear washer has been ordered and a date for delivery and installation will be schedule shortly.

The Chief's Department is looking at the possibility of purchasing a new (to us) boat to replace our current boat. This potential boat is a blow up boat with an aluminum deck and comes with an engine and trailer. A spare engine is also included.

We will be traveling to lower Maryland to look at this and if found to be in good working order will purchase it and bring it back. We are waiting for the title of the trailer and then will schedule the trip.

We are experiencing an electrical issue with the Engine. This appears to be a back-feed issue. Repairs have been scheduled and the truck will continue to stay in service until they are made.

With the major Vehicle repairs all corrected over the past year we are now able to purchase some new equipment. New gas meters have been purchased as well as new batteries for the thermal imaging cameras.

Brackets for the Hurst tool accessories have been purchased and that equipment has finally been mounted in their respective compartments.

Mrs. Shallet made a motion to approve Ordinance 1369 – permanent stop signs at 2nd and Lafayette Avenues and 4th and Lafayette Avenues, seconded by Mr. Bradley. All in favor, motion carried.

REPORT OF HEALTH AND INSURANCE – MRS. NEILL

Mrs. Neill was absent.

REPORT OF SOLICITOR – JOHN MCBLAIN

Mr. McBlain had no action items.

REPORT OF ADMINISTRATION AND FINANCES – PRESIDENT O’CONNELL

PAYROLL - All members have a copy of the Payroll Report for January 2023 which totaled \$172,748.112. Mr. Bradley made a motion to approve the payroll report, seconded by Mr. Stewart. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of January 2023 to be paid in February 2023 totaling \$198,479.17. Mr. Bradley made a motion to approve the Bill List, seconded by Mr. Sutphin. All in favor, motion carried.

TREASURER’S REPORT: All members have a copy of the Treasurer’s Report for January 2023. Total cash balance General Fund: \$1,282,214.83; Sewer Fund: \$112,537.81; Highway Fund: \$282,770.46; Escrow Fund: \$37,648.35; Recycling Fund: \$2,888.25. Mr. Bradley made a motion to approve the Treasurer’s Report, seconded by Mr. Sutphin. All in favor, motion carried.

President O’Connell entertained a motion to approve the funding distribution of the American Rescue Plan Allocation totaling \$162,000.00. Mr. Bradley made the motion, seconded by Mr. Sutphin. All in favor, motion carried.

President O’Connell read the following list of recipients for the \$162,000 funding distribution allocation for their loss of revenue: Prospect Park Termites: \$10,000; Prospect Park Youth Club: \$10,000; Prospect Park 4th of July Association: \$10,000; Prospect Park Memorial Library: \$10,000; Prospect Park Fire Company: \$10,000; Tinicum Township Fire- EMS: \$10,000; Norwood Fire – EMS: \$10,000; Woodlyn Fire- EMS: \$10,000; K–C Signs: \$50,000; Loaves & Fishes Food Pantry: \$10,000; Laerdal Medical: \$22,000. There are two pieces of equipment in this list. One is a digital sign to be put up at the firehouse that will be wireless and controlled from Borough Hall. The other would be a mechanical CPR device from Laerdal Medical for \$22,000.00.

PennDOT will be going out for bids on March 16, 2023 for the 420 Bridge Project.

The Chester Pike Corridor is moving along. The Master Plan is being worked on and we received a \$50,000 grant from Senator Kearney for signs. We are currently working on sign and logo design. Mr. Sutphin sent President O’Connell an email with the updated logo.

REPORT OF PLANNING AND ZONING - MR. BRADLEY

Mr. Bradley read the following Zoning Officer Report for the month of January 2023: 38- Annual Inspection of an apartment unit; 5- Sale of Property inspections and 21- Zoning & Permit reviews were done.

REPORT OF LIBRARY AND RECREATION – MR. SUTPHIN

Mr. Sutphin read the following Library Report: Winter Storytime with Miss Micki for ages 3 and up will be held February 13th, 27th and March 6th at 6:30 p.m.

In honor of Black History Month, there will be a read aloud "Have you Thanked an Inventor Today" and craft activity on Saturday, February 18th at 11:00 a.m. at the library. This program is co-sponsored by the Recreation Board.

The "Celebrating Black History" Storytime Program, which is a collaboration with the Recreation Board and the Library, is scheduled for Saturday, February 18th at 11:00 a.m.

REPORT OF PUBLIC WORKS – MR. STEWART

Mr. Stewart made a motion to approve the 2023 Road Program County Aid Application and Resolution No. 1915 in the amount of \$6,048.00, seconded by Mr. Sutphin. All in favor, motion carried.

The sanitation department collected 202 tons of trash and 25 tons of recycling in the month of January.

Mr. Stewart read the following highway and sanitation report: trash and recycling trucks were serviced. The oil was changed and greased. The vehicles were washed and cleaned out weekly. The banners on Lincoln Avenue, Park Square and Prospect Avenue were switched out.

The following improvements were done at the Borough Garage. A new toilet, sink, exhaust fan and painting were done. A wall was built for the lunch room. An opening to get from the small garage to the large garage was built.

The highway department is taking advantage of the nice weather and has been clearing out trash and brush from the Hollow. Tires and shopping carts have been removed from the water. Trimming trees along the creek line has been done. Remaining trees in the park will be trimmed weather permitting. All lawn equipment is serviced and ready for the grass cutting season.

General sewer maintenance continues throughout town.

Mayor Harris asked Mr. Stewart if he would have the highway department get the stop signs up on Lafayette Avenue.

REPORT OF BUILDING, PARKS AND SEWERS - MR. SCHREIBER

Mr. Schreiber was absent.

Mr. Bradley made a motion to authorize bids for the Delco Green Ways Grant Program, Phase 1 and 2 and the Peco Green Region Grant for the Morton Homestead Site Improvements, seconded by Mr. Sutphin. All in favor, motion carried.

President O'Connell stated that the firehouse kitchen is still being worked on.

OLD BUSINESS

Mr. Sutphin asked about creating "pickle ball" nets at Moore's Lake. President O'Connell stated that Mr. Schreiber is still looking into it.

NEW BUSINESS

None.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

Paul Johnson, 1021 Washington Avenue, The fire company received a grant for \$1,680.00 from the Delaware County Interactive Revenue Authority for their continued efforts for fire prevention open house.

Mr. Johnson sent a right to know for the 2023 budget. However, there is nothing showing what was budgeted versus what was actually spent the previous year. President O'Connell will check with the auditors and see if this will be available.

Mr. Johnson asked if this year the Borough could track what percentage of minority, disabled veterans and women owned vendors the borough currently uses. President O'Connell stated that the Borough follows all state and federal regulations for bidding. Mr. Johnson asked if this could be tracked. President O'Connell said he will consult with the Solicitor.

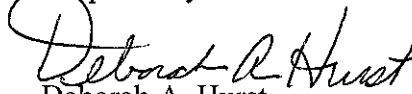
Peter Byrne, 917 8th Avenue, stated that he is having issues with his neighbor putting trash out for weeks at a time and stated he complained to the Borough office. There is furniture in the back alley. His neighbor actually threatened his wife and child when they were out on their porch. Mr. Byrne stated he did stop at the police department and no officer was available. Mr. Byrne does have a recording device on his front porch and asked if he can record audio. Mayor Harris asked Mr. Byrne to meet with him and the Police Chief that after the meeting so they can discuss the issue. Mayor Harris stated there is an ordinance regarding trash. Mr. Byrne was also instructed to call 911 anytime his wife and children are threatened.

MOTION TO ADJOURN

President O'Connell entertained a motion to adjourn. Mr. Bradley made the motion, seconded by Mr. Stewart. All in favor, motion carried. The meeting adjourned at 8:03 p.m.

Attest

Respectfully Submitted


Deborah A. Hurst
Borough Secretary