

JULY 10, 2018
PROSPECT PARK, PA

The meeting of the Prospect Park Borough Council was held on July 10, 2018 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order and led in saying the Pledge of Allegiance.

ROLL CALL

Members present were: Mayor Harris, Mrs. Shallet, Mr. Bradley, Mr. O'Connell, Mr. Sutphin, Mrs. Faison, Mr. Schreiber and Ms. Keller. Mr. McBlain and Ms. Catania were also present. Mr. Moore was absent.

MINUTES

President O'Connell entertained a motion to approve the minutes of June 12, 2018 Council Meeting. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor motion carried.

SECRETARY'S REPORT - MRS. HURST

Mrs. Hurst read the Secretary's Report for the month of June 2018. Total deposits for the General Fund were \$64,957.36; Sewer Fund \$5.47; Liquid Fuels \$2.80; Escrow Fund \$2,500.00; Recycling Fund \$0.00. President O'Connell entertained a motion for approval of the Secretary's Report for June 2018. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting. No public comment.

REPORT OF ENGINEER – LISA CATANIA

CDBG 2017 – Prospect Ave Improvements –Contractor has commenced work.

Road Program 2018 – Bids were received. Low bid was that of AF Damon in the amount of \$116,481.00. Contracts were sent to Damon and have been returned for review.

Energy Audit –Energy Systems Group met to discuss study completed at visit various sites owned and maintained by the Borough. These included Borough Hall, Library, Maintenance Garage, Police Station and Pavilion. The Report includes energy savings anticipated with upgrades to the street lights, traffic signals, buildings HVAC, IT and Communications.

PADOT Resurfacing – PADOT has sent notification SR 420 – Lincoln Avenue will be part of a larger project for milling and paving that was let in December 2017. Highway Materials, Inc. is the contractor and have indicated work will occur in mid-August to late September 2018. AQUA has completed work within the Lincoln Ave right of way to avoid delay in resurfacing.

DCNR Grant Opportunity – Grant round is closed for recreation and open space. Witmer Park Playground Upgrade has been submitted for consideration.

PENNVEST Stormwater – Initiated work for application to PENNVEST for a grant or low interest loan for several trouble areas which include Summit Avenue and 16th Avenue noted below to alleviate drainage problems. We will need to have a pre-application meeting with Tess Schlupp of PENNVEST and a DEP representative in the near future. A Prospect Park representative will be necessary to attend. Deadline for application is August 9 for October Meeting consideration.

STORM/SANITARY ISSUES:

Summit Avenue – Sinkhole behind the Summit Avenue homes will need to be repaired. I would recommend this be completed with the phase 2 work identified in our report of Summit Avenue 2014. Cost to repair inlet (verbal estimate) is \$14,000 and approximately 10’ of line will cost approximately \$12,000. The resident at 709 Summit has requested additional information as to the status of the work. This project will be included in the PENNVEST application.

Norwood Avenue – A to U Services is almost complete the replacement of inlet and regrading in rear yard. We have obtained permission to enter yard from property owner.

2nd Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Lincoln Avenue to Madison Avenue. A memo was generated. Results of the inspection are as follows:

- The Health Officer/Plumbing Inspector should verify grease trap operation at the commercial properties. Excessive grease was found at station 73 feet from Lincoln Avenue manhole.
- Pipe is constructed at minimal to no slope in the first section of line causing issue with lateral backflow. Backflow preventers or reconstruction of the line is suggested.
- Line is in excellent condition.

Madison Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Chester Pike to manhole in the rear yard at creek. A memo was generated. Results of the inspection indicates roots are prevalent. A heavy cleaning and root treatment is recommended.

7th Avenue Sanitary Sewer – Heavy roots are evidenced in video inspection between Prospect Avenue and Lafayette Avenue. Root treatment is recommended.

Nassau Boulevard – A sinkhole was discovered at by our inspector at 114 Nassau Blvd. The source of the sinkhole is the sanitary lateral. The Plumbing Inspector should be made aware of the issue for resolution.

Root Control – Root balls within certain areas have been noted. I would request in joint consideration with Folcroft Borough and Norwood Borough, the Borough consider Duke’s Root Service for a feasible project.

REPORT OF THE MAYOR HARRIS

There is no police report for the month of June from Chief Engel. Chief Engel's wife was injured in an accident. We wish her a speedy recovery.

Quality of Life Issues: There were 5 vehicle citations in the month of June. There were 4 complaints. All complaints were taken care of by the appropriate person.

Mayor Harris congratulated the 4th of July Committee for the great job on the 4th. It was a great day and a wonderful turnout. The Committee added several new events.

REPORT OF HEALTH AND INSURANCE – MRS. SHALLET

Mrs. Shallet had nothing to report.

REPORT OF PUBLIC SAFETY - MR. BRADLEY

Mr. Bradley made a motion to advertise Ordinance No. 1345 – revision to police pension ordinance, seconded by Mrs. Shallet. All in favor, motion carried.

We are working on getting the new police vehicle in service.

REPORT OF SOLICITOR – MR. MCBLAIN

Mr. McBlain provided the Mayor and Council Ordinance No. 1345 that was passed this evening. This Ordinance revision adds Military Buy-Back time. This is common when you have an officer in different levels of government. Up to five years of military time can be counted as years of service for pension purposes. The officer would have to pay into the pension fund what the contributions would have been over that initial period of time, plus interest and administrative fee. This works out for the officer, as they would be able to retire earlier. The wording of the ordinance was taken from the police pension law. Sergeant Bozeman is interested in buying back this time. This formally adds this benefit into the FOP Ordinance.

The Recreational Fire Ordinance has been advertised and will be approved next month.

The draft agreement with the Teamsters has been circulated. We are hoping to formally vote on that in the near future.

REPORT OF ADMINISTRATION AND FINANCES – PRESIDENT O'CONNELL

PAYROLL - All members have a copy of the Payroll Report for June 2018 which totaled \$127,555.51. Mr. Bradley made a motion to approve the payroll for June 2018, seconded by Mr. Schreiber. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of June 2018 to be paid in July 2018 in the amount of \$173,183.70. Mr. Schreiber made a motion to approve the Bill List, seconded by Mr. Bradley. All in favor, motion carried.

TREASURER'S REPORT: All members have a copy of the Treasurer's Report for June 2018. Total cash balance General Fund: \$1,469,558.50; Sewer Fund: \$664,598.72; Highway Fund:

\$348,132.04; Escrow Fund: \$103,763.49; Recycling Fund: \$25,786.78. Mr. Schreiber made a motion to approve the Treasurer's Report, seconded by Mr. Bradley. All in favor, motion carried.

The Borough received the final copy of the Vision Plan for Lincoln Avenue. This will be distributed to the steering committee for review. Rebecca from the Delaware County Planning Department has agreed to come to a Planning Meeting to do another presentation. Once we confirm a date with the Planning Commission and Rebecca we will hold the final public presentation. Thanks everyone for their support.

REPORT OF PLANNING AND ZONING - MR. MOORE

Mr. Moore is still feeling under of the weather. He forwarded the following report or the record.

President O'Connell read the Zoning Officer Report for the month of June: 96 annual apartment unit inspections; 11 sale of property inspections; 30 zoning & permit reviews.

President O'Connell stated that while riding around, he noticed there are a lot of positive construction projects going on. President O'Connell asked Mrs. Borchert to provide him a report of current projects. Mrs. Borchert provided President O'Connell with the following report:

Active Projects issued April to July: 52 Zoning Permits issued for the following improvements: windows, siding, curb, sidewalks, driveways, sheds and fences; 45 UCC permits issued for two new homes, new roofs, HVAC upgrades, plumbing and electrical upgrades.

There are also active projects which include raising the roof with the addition of a bathroom and two walk-in closets, as well as an in-ground pool, decks and front porches. There a lot of good things going on. There are a lot of improvements to resident's homes. President O'Connell thanked everyone involved in making all this happen, such as code enforcement, building inspectors, the engineer and the solicitor.

REPORT OF PUBLIC WORKS – MR. SUTPHIN

Mr. Sutphin had nothing to report.

REPORT OF LIBRARY AND RECREATION – MRS. FAISON

The most patriotic winner letters will go out shortly and the winners will be recognized at the August meeting.

The next events are Avalon String Band on July 17th; July 24th is movie night; July 31st is the Della Salle Band; August 7th is movie night, all these events are scheduled 7:00 p.m. to 9:00 p.m. at Park Square.

October 13th is the Music and Food Festival from noon to 5:00 at Park Square. There are six food trucks and three bands confirmed to date. We are going to ask the Interboro Jazz Band if they would like to perform. The rain date is October 20th.

Splish, Splash Story Time is Wednesday, July 11th through August 8th at 1:00 p.m. at the Swim Club. Registration is not required. This year the library collaborated with the Interboro School Faculty. Each week will feature two surprise readers sharing their favorite books.

Science in the Summer is being held Monday, July 16th and Tuesday, July 17th. This year's topic is Science in Space. This event is full and there is a waiting list. This event is sponsored by GlaxoSmithKline in partnership with the Franklin Institute.

The Library has museum passes to The Academy of Natural Sciences, and Elmwood Park Zoo passes have been quite popular. You can only acquire these passes with an adult library card only.

Mrs. Faison will get senior project list to Mr. Lennox and Mr. Foltz in September.

REPORT OF BUILDING, PARKS AND SEWERS - MR. SCHREIBER

Mr. Schreiber is working on getting pricing from Messina Electric to get lighting on several flag poles throughout town. Also, the firehouse has old lighting that needs to be replaced.

JUNIOR COUNCILPERSON – MADISON KELLER

Ms. Keller has nothing to report.

OLD BUSINESS

None.

NEW BUSINESS

President O'Connell stated that 2019 will be the 125th Anniversary of the Borough. Please think about festivities that may be of interest to hold next year in honor of the Anniversary.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

None.

MOTION TO ADJOURN

President O'Connell entertained a motion to adjourn. Mrs. Faison made the motion, seconded by Mr. Bradley. All in favor, motion carried. The meeting adjourned at 7:49 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst
Borough Secretary